#### Sample Contractor/Supplier Evaluation Template

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| Supplier Evaluation |
| Organization name: |  |
| Service / goods to be provided: |  |
| RFP / Tender reference #: |  |
| Value of contract: |  |
|  | Criteria | Details / Comments | Value | Score |
| 1. | RFP or other requirements (list here)xxxxxxxxx  | *Describe any areas of concern or where requirements were not met….* | ## | ## |
| 2. | Qualifications and experience | *Do they have the appropriate qualifications and experience to perform the work?* | ## | ## |
| 3. | Terms and conditions | *Are their terms and conditions acceptable to the First Nation?* | ## | ## |
| 4. | Has the organization worked previously with the First Nation? Provide details and an evaluation of the work. | *Evaluate the First Nation’s previous experience with this supplier* |  |  |
| 5. | xxxx |  |  |  |
| 6. | xxxx |  |  |  |
| 7. | xxxx |  |  |  |
| 8. | xxxx |  |  |  |
| 9. | xxxx |  |  |  |
| 10. | xxxx |  |  |  |
| 11. | Price | *Evaluation of the price, results of previous criteria.* |  |  |
| 12. | Other considerations? | *Anything not covered above that should be included in evaluation the supplier i.e. inclusion of local content* |  |  |
| Evaluation | Score: | ##/## |
| Overall comments / recommendation: | % |

**Attachments:**

* Contractor/Supplier response to RFP/Tendering
* Results of any previous contractor/supplier evaluations
* Other supporting information as required